



## ELECTRONIC TRANSACTION INSTRUCTIONS – WIRE AND ACH

**Operations Desk Phone:**  
(888) 288-4638 (IMET)

**Operations Desk  
Representative  
Available Business  
Days:**

8:00 a.m. – 7:00 p.m. Central

**Online Account Access:**  
[www.investIMET.com](http://www.investIMET.com)

**Email IMET staff at:**  
[IMET.Purchase.Redem@investimet.com](mailto:IMET.Purchase.Redem@investimet.com)

To place a purchase, please initiate a transfer from your banking institution and also please contact an Operations Desk Representative to notify IMET of an incoming Wire or ACH.

### **Incoming Wire Transfers**

Purchases into IMET should be initiated by you and your bank. The following information must be included on all incoming wire transfer instructions:

#### **IMET 1-3 Year Fund**

Bank Name: Associated Bank, 200 E Randolph, Chicago 60601  
Bank ABA Number: 075 900 575  
Credit Account: 291 164 9354  
For Further Credit (FFC): IMET 1-3 Year Fund  
Attention: Your organization name & IMET account number

#### **IMET Convenience Fund**

Bank Name: Associated Bank, 200 E Randolph, Chicago, 60601  
Bank ABA Number: 075 900 575  
Credit Account: 221 323 0184  
For Further Credit (FFC) IMET Convenience Fund  
Attention: Your organization name & IMET account number

Purchases to the IMET 1-3 Year Fund and to the IMET Convenience Fund may also be made via check or Automated Clearing House (ACH). Please call the IMET office for check instructions or follow the ACH instructions below.

### **Incoming ACH Transfers – The type of account is: CHECKING**

IMET 1-3 Year Fund – Please use the same information listed above for Wires for your incoming ACH Transactions.

IMET Convenience Fund – Please use the same information listed above for your incoming ACH Transactions.

### **Outgoing Wire Instructions**

To wire funds from your IMET account, please call the Operations Desk to verify pre-authorized wire instructions. Wire instructions that are not pre-authorized should be submitted on entity letterhead and signed by an authorized individual.

Redemptions from the IMET 1-3 Year Fund will be completed in five business days following the order.

Redemptions from the IMET Convenience Fund requested by 3:00 p.m. Central Time will be completed the same day.

For further information, call the IMET Operations Desk (888) 288-4638 (IMET).